

Board of School Directors Meeting
“Students Are the Center of the Decision Making Process”
September 11, 2014

***AN EXECUTIVE SESSION WAS HELD ON WEDNESDAY, SEPTEMBER 3, 2014,
FOR CONTRACTUAL AND PERSONNEL REASONS***

COMMUNICATIONS:

- A. Open School Communications: Positive and Constructive Comments Between School Board Members, Administrators and Community:
 - 1. Freedom Area High School Received Recognition from U.S. News and World Report as a Bronze Award High School in Their Ranking of the Best High Schools in Pennsylvania
 - 2. Freedom Area Girls’ Soccer Team Has Been Selected to Participate in a Game at Highmark Stadium, Station Square, on Monday, September 15, 6:30 P.M.
 - 3. Alumni Scholarship Gift
- B. Other:
 - 1. Open House Dates:
 - Elementary – Thursday, September 18, 6:00 – 8:00 P.M.
 - Middle School (Grades 7 & 8) – Tuesday, September 23, 6:00 – 8:00 P.M.
 - Middle School (Grades 5 & 6) – Wednesday, September 24, 6:00 – 8:00 P.M.
 - 2. Parent-Teacher Conferences (Act 80 Day):
 - District Wide – Friday, October 31

COMMUNICATIONS (CONT'D):

3. Rachel's Challenge Event:
 - Middle School – Thursday, September 18 (School Day Event)
 - Community – Thursday, September 18, 6:00 P.M., High School Auditorium
 - High School – Friday, September 19 (School Day Event)
 - Elementary – October (Date to be Determined) (School Day Event)
 4. Approve the Following PSBA 2015 Slate of Candidates (**Handout 9-11-14**):
 - President Elect –
 - Vice President –
 - Treasurer –
 - At Large Representative (West) –
 5. **October 2014 School Board Meetings to be Held on October 2 and October 9**
- C. Use of School Facilities Schedule (According to Policy) (**Enclosure**)

PUBLIC/COMMUNITY RELATIONS:

(Formal Request – 10 Minutes / Informal Request – 5 Minutes)

Open

MINUTES:

- A. Approve Minutes of August 14 and August 21, 2014

ACTION AGENDA:

• **SUPERINTENDENT'S REPORT:**

- A. Approve Letter of District Commitment to Participate in the Energy and Advanced Manufacturing Day, Sponsored by the BVIU and Beaver County Chamber of Commerce, Friday, April 24, Community College of Beaver County Golden Dome

• **EDUCATION:**

- A. Approve Released Time According to Act 48:

PROFESSIONAL DEVELOPMENT:

1. **Gifted:**

- a. **Confirm:** Jennifer Glover, Middle School Learning Support Teacher, Academic Games County-Wide Meeting, September 5, BVIU, Cost Substitute Plus Mileage

ACTION AGENDA (CONT'D):

• **EDUCATION (CONT'D):**

2. **Other:**

- a. William Deal, High School Principal, New Principal/Athletic Director Seminar, September 16, DoubleTree Hotel-Green Tree, Cost Mileage
- B. Approve Jeff Griffith as High School Half-Time Learning Support Teacher **Retroactive to September 2, 2014** - Step 0M (**Clearances on File, Pending Receipt of New Employee Drug Screening**)
- C. Approve the Following Mentors for the 2014-2015 School Year, Salary According to Contract:
 1. Carole Hartman for Blaire Lasko, High School English Teacher
 2. Jessika Fontaine for Jeff Griffith, High School Half-Time Learning Support Teacher
- D. Accept Resignation of Brittany Mineard as Big Knob Elementary Learning Support Aide
- E. Approve the Following Aides, 5.75 Hours Per Day, Five Days Per Week, at \$11.60 Per Hour:
 1. Jason Knox, Elementary Math Aide (**Clearances on File, Pending Receipt of New Employee Drug Screening**)
 2. Erica Kreshon, Middle School 8th Grade Instructional Aide (**Clearances on File, Pending Receipt of New Employee Drug Screening**)
- F. Approve Lisa Bradley as Cyber Program Aide, 5.75 Hours Per Day, Five Days Per Week, at \$11.60 Per Hour (**Pending Receipt of Updated Clearances and New Employee Drug Screening**)
- G. Approve Madison Labon, Butler County Community College, for Field Experience Placement, One Day Per Week, September thru November 2014; to be Placed With Karen Suhayda, Conway Elementary 2nd Grade Teacher (**Clearances on File**)
- H. Approve Waiving 20 Day Waiting Period to Begin Homebound Instruction on an As Needed Basis for an Elementary Student
- I. Approve Agreement for Rachel's Challenge Program for All Students and Staff (K-12) for 2014-2015 School Year, Cost \$6,500

• **OPERATIONS:**

- A. Accept Resignation of Beth Calahan as Part-Time School Nurse Effective August 27, 2014
- B. Accept Resignation of Dr. Larry Brock as School Dentist for the Freedom Area School District

ACTION AGENDA (CONT'D):

• **OPERATIONS (CONT'D):**

- C. Approve Mark Cefola as High School Security Monitor, 5.75 Hours Per Day, Five Days Per Week, at \$11.60 Per Hour **(Clearances on File, Pending Receipt of New Employee Drug Screening)**
- D. Approve the Following as Permanent Part-Time Custodians:
 - 1. Robert Petures **(Clearances on File, Pending Receipt of New Employee Drug Screening)**
 - 2. Denzil Long **(Clearances on File, Pending Receipt of New Employee Drug Screening)**
- E. Approve the Following as Custodial Substitutes:
 - 1. Penny Halstead **(Pending Receipt of Act 34 and Act 151 Clearances)**
 - 2. Trystyn Summerville **(Pending Receipt of Clearances)**
- F. Approve Updated 2014-2015 Bus Drivers/Aides/Substitutes List **(Handout)**
- G. Award Contract for the Replacement of Athletic Surfaces to Nagle Athletic Surfaces Under the KPN State Contract, Cost \$_____
- H. Approve Agreement With ThyssenKrupp Elevator Corporation to Furnish and Install New Main PC Processor Board for High School Elevator, Cost \$2,480
- I. Approve Agreement With Trane Building Services to Repair Chiller System Located at Middle School, Cost \$6,450

• **EXTRA-CURRICULAR:**

- A. Approve the Following Volunteer Coaches:
 - 1. Robert Hueffed, Golf **(Clearances on File)**
 - 2. Mary Soisson, Golf **(Clearances on File)**
 - 3. Janet Manganello, Girls' Soccer **(Pending Receipt of Fingerprint Clearance)**
- B. Approve Ryan Smith as Part-Time Assistant Cross Country Coach, Salary According to Contract (to be Divided Between Ryan Smith and Jesse Bender) **(Clearances on File)**
- C. Approve Girls' Soccer Team's Participation in a Game at Highmark Stadium, Station Square, Monday, September 15, 6:30 P.M.
- D. Approve the Big Red Marching Band Participation at the Girls' Soccer Game at Highmark Stadium, Station Square, Monday, September 15

ENCLOSURES:

- A. Use of School Facilities Schedule (According to Policy)
- B. Amendment to the Job Description for the Director of Curriculum and Instruction/Special Education Director for the 2014-2015 School Year
- C. 2014-2015 Local District Budget/Millage Data Provided by BVIU
- D. BVIU Composite Calendar for 2014-2015 School Year
- E. List of Student Activity Account Signatures for Students and Activity Sponsors
- F. Third Day Enrollment Data for 2014-2015
- G. Free-Reduced Lunch Report as of September 2, 2014 (New Applicants Only) – **District at 36.83%**
- H. **Cyber/Charter School Enrollment as of _____, 2014 – Current Projected Annual Cost for 2014-2015 School Year \$_____; _____ Cyber/Charter Students, _____ Brick and Mortar Students – Total No. of Students - _____**
- I. 2014-2015 Freedom Area School District General Office Telephone Directory

SUPERINTENDENT'S REPORT:

- A. **9-11-14:** Back-to-School Report, Including Rachel's Challenge Event, Third Day Student Enrollment Data and Busing
- B. **9-11-14:** Presentation on the Middle School National Junior Honor Society Program by Chantelle McKim, Middle School 8th Grade English Teacher
- C. Approve Amendment to the Job Description for the Director of Curriculum and Instruction/Special Education Director for the 2014-2015 School Year **(Enclosure)**

LEGISLATION:

Open

FINANCE:

- A. Approve Bills in the Amount of \$728,062.72 (Second Check Run for August 2014)
- B. Approve Bills in the Amount of \$_____ (First Check Run for September 2014)
- C. Approve Capital Improvement Second Check Run for August 2014 - \$244.46

FINANCE (CONT'D):

- D. Approve Capital Improvement First Check Run for September 2014 -
\$ _____
- E. Approve Primary Center Construction Payments in the Amount of
\$ _____ (Second Check Run for August 2014) and \$ _____
(First Check Run for September 2014); as Approved by VEBH Architects
and S. P. Smith Construction (**Handout 9-11-14 – Scott Smith**)
- F. Approve August 2014 Treasurer's Report
- G. Approve August 2014 Cafeteria Report
- H. Discuss Request for Tax Exoneration for Property Listed Below at the
Request of Michael Kasunic, Owner, for Tax Year 2014 (**9-11-14-
Administrative Report**):
 - 1040 6th Avenue, Freedom – Total \$685.26 (Parcel No. 26-001-
0760-000)
- I. Special Education Budget Update (**9-11-14–Handout and Administrative
Report**)
- J. Approve Petition of the Tax Claim Bureau of Beaver County to Sell Certain
Enumerated Properties Under Sections 612 and 612.1 of the
Pennsylvania Real Estate Tax Sale Law

Note in Minutes:

- K. 2014-2015 Local District Budget/Millage Data Provided by BVIU
(**Enclosure**)

EDUCATION:

- A. Approve Released Time According to Act 48:
PROFESSIONAL DEVELOPMENT:
 - 1. **Special Education:**
 - a. Beaver County Monthly Transition Coordinators' Meetings
for 2014-2015, Location Varies, Cost Mileage:
 - i. Rita Kaplin, High School Counselor
 - ii. Ellen Hill, High School Career Coach
 - 2. **Gifted:**
 - a. Jennifer Glover, Middle School Learning Support Teacher,
Academic Games County-Wide Meetings for 2014-2015,
BVIU, Cost Substitute Plus Mileage

EDUCATION (CONT'D):

3. **Math, Science Partnership:**
 - a. Brandi Burger, High School Biology Teacher, Network Connections Math & Science Collaborative, October 23 and February 5, Carnegie Science Center-Pittsburgh, Cost Substitute Plus Mileage
4. **Other:**
 - a. Beth Majors, High School Business/Technology Teacher:
 - i. District DECA Advisor Planning Meeting, September 24, North Allegheny High School, Cost Substitute
 - ii. New and Second Year Teacher Orientation for Robotics, October 1, New Century Careers-Pittsburgh, Cost Mileage
 - iii. Southwest PA BotsIQ Robotics Training, October 14, Community College of Allegheny County-West Mifflin, Cost Substitute Plus Mileage
 - b. Pennsylvania Institute of Instructional Coaching (PIIC) Conference, September 29 thru October 1, Penn Stater Conference Center, Cost Mileage (Overnight Accommodations Paid by PIIC):
 - i. Ron Kelm, Middle School Literacy Coach
 - ii. Amy Shultz, Elementary Math Coach
 - c. Language Essentials for Teachers of Reading and Spelling (LETRS), October 6, November 14 and December 12, BVIU, Cost \$165 Registration Fee, Substitute, Mileage:
 - i. Misty Slavic, Director of Curriculum & Instruction
 - ii. Emily Mather, Elementary Literacy Coach
 - iii. Ron Kelm, Middle School Literacy Coach
 - iv. Lisa Levenson, Conway Elementary Title I Reading Specialist
 - d. Beaver County Counselors' Meetings for 2014-2015, Location Varies, Cost Mileage:
 - i. Chris Bennett, High School Counselor
 - ii. Rita Kaplin, High School Counselor
 - iii. Susie Suleski, Middle School Counselor
 - iv. Randy Perkins, Middle School Counselor

EDUCATION (CONT'D):

- e. Penn Literacy Network for 2014-2015, BVIU, Cost Substitute Plus Mileage:
 - i. Blaire Lasko, High School English Teacher
 - ii. Lisa Finch, Middle School 7th & 8th Grade Reading Teacher
 - iii. Pete Kappas, Middle School 8th Grade History Teacher
 - iv. Amie Buzza, Big Knob Elementary First Grade Teacher
 - v. Lisa Levenson, Conway Elementary Title I Reading Specialist
 - vi. Emily Mather, Elementary Literacy Coach

STUDENTS AND STAFF TRAVEL:

- 1. **Special Education:**
 - a. Living Treasures Animal Park Job Shadowing, October 3, Moraine, Cost Substitute Plus Transportation:
 - i. Ellen Hill, High School Career Coach
 - ii. Jessika Fontaine, High School Learning Support Teacher
- 2. **Other:**
 - a. Heather Giammaria, High School English Teacher:
 - i. Young Playwrights Festival-Pittsburgh, October 1, Cost Substitute
 - ii. Pittsburgh Public Theatre, October 15, Cost Substitute
 - b. Beth Majors, High School Business/Technology Teacher, Pittsburgh Arts & Lectures, October 20, Carnegie Music Hall-Pittsburgh, No Cost to District (After School)
- B. Approve Request from Tricia Schink, Conway Elementary 2nd Grade Teacher, for Four Unpaid Days, December 2 thru December 5, 2014, According to Policy No. 439
- C. Approve Alternative Education for Disruptive Youth Act 48 Program Agreement for Services with PHASE 4 Learning Center, Inc. for 2014-2015 School Year, \$6,500 Per Student (No Increase from Previous Year)
- D. Approve Acceptance of \$500 Gift from Alumnus C.J. Arbes, Esquire, FAHS Class of 1961

Note in Minutes:

- E. BVIU Composite Calendar for 2014-2015 School Year (**Enclosure**)

OPERATIONS:

- A. **9-11-14:** Director of Buildings & Grounds Monthly Report
- B. Approve District's Annual Participation in Beaver County Cancer & Heart Association Blood Lipid Screening Program for 7th Grade Students and Employees, Wednesday, December 3 – Cost to Students \$5, Cost to Adults \$15
- C. Approve Memorandum of Understanding With Private Industry Council of Westmoreland/Fayette, Inc. to Operate its Head Start Program Within a Classroom Space at the Freedom Area Middle School, Effective August 1, 2014, thru May 31, 2015, Unless Sooner Terminated or Extended
- D. Bus Driver Program (**Administrative Report**)
- E. Approve the Award of Bids and Authorize the Execution of Contracts with the Following Firms that Submitted the Lowest Responsible Bids for the Following (Bids Will be Opened Monday, September 15, at 1:00 P.M.):
 - High School HVAC Control System - _____ - \$ _____
 - High School Roof Repairs - _____ - \$ _____

FACILITIES MASTER PLAN:

- A. **9-11-14:** Progress Update

EXTRA-CURRICULAR:

- A. **9-11-14:** Athletic Director Monthly Report
- B. Approve List of Student Activity Account Signatures for Students and Activity Sponsors (**Enclosure**)
- C. Approve Ryan Smith as Game Manager for Varsity Home Football Games, Salary According to Contract (**Clearances on File**)
- D. Approve Bob Greene as Substitute Event Worker (**Clearances on File**)
- E. Approve Field Trip for Dan O'Leary, Head Baseball Coach, Plus Eight (8) Members of the Varsity Baseball Team, to Visit a Penn State Fall Baseball Practice, Saturday, October 18, State College (Will Use School Van), Cost Fuel

Note in Minutes:

- F. Free Admission for District Employees Only to All Paid Sporting Events; Family Members and Guests of District Employees are Required to Pay

Agenda
September 11, 2014
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POLICY:

Open

MEET AND DISCUSS:

A. Thursday, September 25, 6:30 P.M. – Middle School Library